



## SPICES BOARD

(Ministry of Commerce & Industry Govt. of India)  
Sugandha Bhavan  
N.H.By-pass  
P.B.No. 2277  
Palarivattom P.O.  
Kochi - 682 025, India

## स्पाइसेस बोर्ड

(वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार)  
सुगन्ध भवन  
एन.एच.बाईपास  
पी.बी. नं. 2277  
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कोच्ची - 682 025, भारत

No. SB/MKT/CAL/NSWS/03/2026-2029/1473

Date: 15.07.2026

### NOTICE

**Sub:** Invitation of Applications for Grant and Renewal of Cardamom Auctioneer Licences through the National Single Window System (NSWS) for the Block Period 2026–2029 – reg.

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The Spices Board invites applications for the grant and renewal of Auctioneer Licences for conducting auctions of Indian Cardamom (Small and Large) for the block period from **1st September 2026 to 31st August 2029**, in accordance with the provisions of the Cardamom (Licensing and Marketing) Rules, 1987 and guidelines issued by the Board from time to time.

Applications shall be submitted through the National Single Window System (NSWS) portal within the prescribed timelines.

**Definition for Cardamom auction:** Auction means a system of conducting sale of cardamom through the platform provided and approved by the Spices Board and includes manual auction, e-auction, and online auction.

**Definition for Cardamom auctioneer:** Auctioneer means a person engaged in the business of conducting cardamom auctions.

#### General Conditions:

1. The last date for submission of applications shall be **30 (thirty) days** from the date of publication of this notice by **14.08.2026**. Once the procedure for allotting the e-auctioneer licence is completed for the block period (2026-29), and the auction slots are allotted, no fresh applications may be considered for the said block period, except in cases where vacancies arise or as decided by the Board in public interest.

2. All stakeholders intending to obtain a “Cardamom Auctioneer Licence” are requested to submit their applications online through the National Single Window System (NSWS) portal. The NSWS portal is expected to be active in a week time. Accordingly, required documents shall be kept ready in advance towards seamless submission of application.

Please refer the following link:

E-auctioneer License: <https://www.nsws.gov.in/portal/approval-details/ministry-of-commerce-and-industry/department-of-commerce/spices-board-cardamom-auctioneer-license-e-auctioneer>

Manual Auctioneer License: <https://www.nsws.gov.in/portal/approval-details/ministry-of-commerce-and-industry/department-of-commerce/spices-board-cardamom-auctioneer-license-manual-auctioneer>

Before proceeding to file online application for Cardamom Auctioneer Licence, all are advised to read the user manual for registration in NSWS for which it may be referred to at the following link:

<https://www.nsws.gov.in/portal/user-guide> .

3. **Mandatory requirements:** User manual of filing application for Cardamom Auctioneer Licence (**Annex I**) ; guidelines for auctioneer licence (**Annex II**), terms and conditions of Auctioneer licence (**Annex III**), Documents to be uploaded online (**Annex IV**), Declaration And Undertaking By Applicant For Grant/Renewal of Auctioneer Licence (**Annex V**) issued in the Board's portal <https://www.indianspices.com/marketing/auctioneer.html>

4. The application fee shall be made through the Payment Gateway of NSWS. The applicable transaction bank charges will be extra and shall be borne by the applicant.

5. The Submission of application does not confer any right to grant of licence. Licence will be awarded subject to the verification of the application and documents and fulfillment of the criteria fixed for awarding the Licence.

6. If any deficiency or clarification is required, the applicant shall respond within 7 days from the date of query raised in the NSWS portal. Failure to respond within the stipulated time shall result in automatic rejection of the application without further notice. Additional 7 days will be provided only on case to case basis depending on the genuineness of the request made by the applicant.

7. If applications found incomplete, non-submission of required documents and incorrect documents shall be rejected and no correspondence will be entertained in this regard. Failure to furnish complete information as mentioned in the guidelines, documents or submission of a proposal not substantially responsive to the guidelines and required documents in every respect will be at the risk of the applicant and may result in rejection of the application.

8. The Spices Board reserves the right to accept or reject any application based on eligibility, verification, and compliance with the prescribed criteria. The Spices Board may also require submission of additional financial, statutory, operational, or compliance-related documents including bank statements, GST return filing status, banker's conduct certificate, cash flow statements, details of statutory dues, debtor ageing statements, or such other records as may be considered necessary for assessment of the applicant's financial capability and settlement capacity. By applying, each applicant shall be deemed to acknowledge that it has carefully read the Guidelines and annexure thereto, if any, and has fully informed itself as to all existing conditions and limitations. The selection of the applicants will be in accordance with the norms set out in the Guidelines.

9. The decision of the Spices Board regarding the award of the auction licence shall be final and binding subject to applicable rules and principles of natural justice. The Board reserves the right to amend or modify any of the eligibility conditions or reject the applications without assigning any reason or may call fresh application without assigning any reason whatsoever, if it appears appropriate in the public interest.

10. The applicant shall comply with the provisions of Cardamom (Licensing and Marketing) Rules, 1987 (hereinafter referred to as "CLMR, 1987") and its subsequent amendments.

11. The Spices Board reserves the right to interpret, clarify, or relax any of the provisions of these Guidelines in public interest, for reasons to be recorded in writing.

12. The Terms and Conditions of the Auctioneer Licence contained in Annex III shall form part of license conditions and shall be binding on the license.

  
**DIRECTOR (MKTG)**